



GOVERNMENT OF KERALA

Finance (PF) Department

CIRCULAR

No. 21/2007/Tin.

Dated, Thiruvananthapuram, 28th March, 2007.

Sub.—General Provident Fund—Application for admission to the fund Modification of the Form—Regarding.

Ref.—Letter No. FM-1/1-5/2006-07/308 dated 1-3-2007 from the Accountant General (A&E), Kerala, Thiruvananthapuram.

The Accountant General (A&E), Kerala, Thiruvananthapuram in his letter cited has informed that the application for admission to the General Provident Fund currently in use has to be modified so as to carry some additional data regarding the subscriber to create a comprehensive database. The existing form is not sufficient to allot account number under the proper department and to identify the subscriber easily through the system. Copy of the modified application form for admission to General Provident Fund is attached as Annexure I.

In the above circumstance all the Heads of Departments/Drawing and Disbursing Officers and Controlling Officers are hereby directed to furnish application for new admission to the Fund in the modified pro forma (as in Annexure I) in future.

B. RAJENDRAN,

Additional Secretary (Finance)

To

- The Principal Accountant General (Audit), Kerala, Thiruvananthapuram (with C. L.).
- The Accountant General (A&E), Kerala, Thiruvananthapuram (with C. L.).
- All Heads of Departments and Offices.
- All Departments (All Sections) of the Secretariat.
- The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C. L.).
- The Registrar, University of Kerala/Calicut/Cochin/Kottayam/Kannur and Sanskrit University, Kalady (with C. L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C. L.).
- The Registrar, Kerala Agricultural University, Mannuthi, Thrissur (with C. L.).
- The Registrar, High Court, Ernakulam (with C. L.).
- All District Collectors.
- The Private Secretary to the Chief Minister and other Ministers.
- The Advocate General, Kerala, Ernakulam (with G. L.).
- The Managing Director, Kerala State Road Transport Corporation, Thiruvananthapuram (with C. L.).
- The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.
- The Secretary to Governor.
- The Private Secretary to Speaker/Deputy Speaker.
- The Private Secretary to the Leader of Opposition.
- The Additional Secretary to the Chief Secretary.
- The State Election Commission, Kerala.
- The Secretary, Human Rights Commission, Thiruvananthapuram (with C. L.).
- The Registrar, Lok Ayukth, Thiruvananthapuram (with C. L.).
- The Director of Public Relations, Thiruvananthapuram.

FOR USE IN THE OFFICE OF THE ACCOUNTANT GENERAL (A&E)
(to be entered by the Section concerned)

Section :

Unit :

Prefix :

Account Number :

(to be entered by EDP-PF)

*Signature of AAO/SO
PF.*

INSTRUCTIONS

- The application shall be submitted in duplicate.
- The amount of monthly subscription shall not be less than 6% of the basic pay and shall not exceed the maximum basic pay.
- Those who have not completed one year's continuous service shall submit a written consent to join the Fund.
- Gazetted subscribers have to file the nomination with the Accountant General. In the case of Non-gazetted subscribers, the nominations are to be accepted and kept by the Heads of Office.